

Wyndham Club Board Meeting Minutes

February 7, 2011

Call to order: 6:43 PM

Meeting adjourned: 7:50 PM

Attendees:

Board of Directors Present: Jason, John, Sharon & Wally

Hillcrest Property Management Associates: Bonnie, Michael & Joel

1. Roll call
 - Jason – Member at Large – Present
 - Wally – Secretary – Present
 - Sharon – President – Present
 - John – Treasurer – Present
 - David – Member at Large – not present
2. Approval of November 18, 2010 minutes
 - Motion to approve: Sharon
 - Seconded by: John
3. Treasurer's Report
 - Approved checks from November and December 2010
 - Motion to approve: Jason
 - Seconded by: Wally
4. President's Report
 - Marshall Shifrin: Discovery in process
5. Property Manager's Report
6. Maintenance Report with work order history for November & December 2010
7. Old Business
 - Ratify contract to Waldman Engineering for a "fixed fee" of \$5,000.00 for engineering determinations and drawing specs for the work in 1422-1426
 - Ratify contract to Countrywide Landscaping for three (3) year period to begin March 31, 2011 in the amount of \$23,450.00 for 2011, 2012 & 2013 landscape seasons.
 - Ratify contract to Countrywide Landscaping for three (3) year period to begin November 15, 2011 in the amount of \$20,925.00 for 2011-2012, \$20,925.00 for 2012-2013 and \$21,575.00 for 2013-2014 snow removal seasons.

Motion to approve all Old Business: Wally

Seconded by: John

8. New Business
9. Open Forum
10. Executive Session
 - 020711-01: approval to waive late fee
 - Discussion of legal issues and other matters
 - Management will get bids from pool companies to open & close the season
 - Letters to landlords
11. Adjourn
 - Motion to adjourn: Sharon
 - Seconded by: Jason